

Introduction to:

Business Impact Analysis

Techniques & Processes Required to Implement a BIA

Discover and practice ways to:

- Create a baseline inventory of services
- Design BIA questions to identify
 - Recovery Time Objectives
 - Tolerance to lost data
 - Dependencies
 - Resource requirements
- Establish recovery priorities

A strong, complete
Business Impact Analysis (BIA) is
key to creating relevant and practical
Business Continuity Plans.

These workshops are offered
in the following formats:

Scheduled sessions open to the public
Visit our website for a current course calendar and pricing.
Registration can be completed by phone, e-mail or on-line.
Space is limited

Private in-house sessions
Customized to client requirements. Significant discounts
apply for client hosted workshops. Current in house fee
schedule and terms available on our website.

Virtual Workshops
Offered privately and publicly at your desk.
Visit our website for details.



Vanguard

emergency.com

613-835-3953

866-275-3941

training@VanguardEmergency.com

Vanguard

Continuity Management Professionals™

TRAIN YOUR TEAM – IMPROVE RESILIENCY

1 DAY WORKSHOPS

Introduction to:

- ✓ Business Impact Analysis
- ✓ Crisis Management
- ✓ Exercise Design
- ✓ Emergency Operations
Centre

**NEW
OFFERINGS!**

Introduction to:

Crisis Management

Develop and Exercise Plans to Cope with Crisis Situations

Learn ways to:

- Institute programs for proactive crisis management
- Establish command and control
- Leverage the value of an Emergency Operations Centre
- Coordinate crisis communications with key stakeholders

Examine recent examples of successful and flawed crisis management events.

Introduction to:

Emergency Operations Centre

Design & Operations

Discover and practice ways to:

- Staff, organize & activate an EOC
- Identify potential alternate locations suitable for EOC operations
- Develop a strategy and schedule for reviewing EOC resource requirements
- Set up physical EOC

Executives depend on information from the EOC to formulate strategic decisions.

Introduction to:

Exercise Design

Techniques and Tools for Planning, Managing & Evaluating Exercises

Learn and practice:

- Ten steps to a successful tabletop exercise
- Scope and objectives development
- Scenario and inject design
- Exercise facilitation and evaluation
- Briefing and debriefing

Exercising is essential to ensuring the validity of your Business Continuity and Emergency Management Plans.